

## **F-1 DOCUMENT SHIPPING REQUEST FORM**

F-1 students who would like a paper-format I-20 shipped to their address must submit a completed F-1 Document Shipping Request form in addition to their request documents, must provide an [eShipGlobal](#) order number, and will be responsible for cover shipping fees.

**Last Name:** \_\_\_\_\_ **First Name:** \_\_\_\_\_  
(as it appears on passport) (as it appears on passport)

**UCLA ID#:** \_\_\_\_\_ **SEVIS ID#: N** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**eShipGlobal Order #:** \_\_\_\_\_

***UCLA Dashew Center has partnered with eShipGlobal for efficient mailing service. To obtain your materials, please create an account and properly input mailing address and payment information. Please follow the link here: <https://study.eshipglobal.com/custom/ucla/>***

### *What is eShipGlobal?*

**eShipGlobal** is an online service that allows students to directly pay for documents sent from the Dashew Center by mail. All shipment communication will be handled by the eShipGlobal service.

### *What are the accepted methods of payment and currencies?*

eShipGlobal accepts Visa debit cards and all major credit cards (Visa, MasterCard, Amex and Discover), PayPal and wire transfers. The accepted currency is U.S. Dollars. Students can pay using the credit card of a parent, friend or relative. Our charge will appear as eShipGlobal Inc. on your billing statement.

Please note, after inputting your billing address on the PayPal website, your shipment will be delivered to the destination address listed on your UEMS order.

### *How do I contact eShipGlobal?*

Customer Support Hours - Monday to Friday - 8.00 AM to 5.00 PM (CST)

General Inquiries: 972-518-1775 (Within US) | 001-972-518-1775 (International callers)

Support: (800) 816-1615

Support Email: [studentsupport@eshipglobal.com](mailto:studentsupport@eshipglobal.com)

<https://study.eshipglobal.com/contact/>

*Frequently Asked Questions*, see here: <https://study.eshipglobal.com/help/default.asp?page=8>